

Held _____ 20__



Wednesday, August 19, 2020
Regular Meeting
7:00 pm

RIPLEY UNION LEWIS HUNTINGTON
LOCAL SCHOOL DISTRICT BOARD MEETING
1317 S. Second St.
Ripley, Ohio

1. Welcome / Opening

Subject **A. Roll Call**

Meeting Aug 19, 2020 - Regular Meeting

Category 1. Welcome/Opening

Access Public

Type Procedural

Yea - Mr. Oberschlake
Yea - Mrs. Stauffer
Yea - Mr. Wilson
Yea - Mr. Cluxton
Yea - Mrs. Huff

Also in attendance was James Wilkins II-Superintendent, Jeff Rowley-Treasurer, Mary Caudill-OAPSE Union Representative, Marty Cornelison-Ripley Bee, Gabe Scott-RULHEA Representative, Tim Brown, and Jerry Jones.

Subject **B. Pledge of Allegiance**

Meeting Aug 19, 2020 - Regular Meeting

Category 1. Welcome/Opening

Access Public

Type Procedural

"I pledge allegiance to the flag of the United States of America,
and to the republic for which it stands, one nation under God,
indivisible, with liberty and justice for all."

2. Public Comments /Visitors

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Subject **A. Public Comments**

Meeting Aug 19, 2020 - Regular Meeting

Category 2. Public Comments/Visitors

Access Public

Type Information

No one was signed in to speak at this time.

3. Administrative Report

Subject **A. James Wilkins, Superintendent Monthly Update**

Meeting Aug 19, 2020 - Regular Meeting

Category 3. Administrative Report

Access Public

Type Information, Report

Superintendent’s Report – Jamie Wilkins

Union, Continuous Improvement and Focus of District Work

- I met with **RULH Administrative Team on Wednesday, August 7th**. We discussed preparations for the 2019-2020 school year.
- **My opening day PowerPoint presentation for all RULH District employees** was held directly after the in-service breakfast at RULH High School. The luncheon and the message of **“Blue Jay Pride”** was well-received. The presentation included highlights and accomplishments from the 2018-2019 school year and goals for the 2019-2020 school year.

Communication and Collaboration

- **On Wednesday, August 7th, I attended the Brown County Superintendents’ meeting.**
- **On Wednesday, August 7th, I attended the professional development program at the Brown County ESC.** The program was enlightening on “ACES” (Adverse Childhood Experiences) and their impact on children. Mrs. Marshall, Mr. Michael, Mrs. Williams and Mr. Young also attended.
- **RULH Open House was held on Monday, August 12th.** The evening was a great success!

Policies and Governance

- I am meeting with the **RULH OTES Committee** in early September. The committee will review the current OTES/OSCES manual.
- The 2019-20 **RULH Student Handbooks** were printed by Standard Quick Print and were delivered to the principals.
- **On Thursday, August 1st, the SHAC Board of Directors** met with the league athletic directors. **The SHAC Board members voted me as Board President of the SHAC for the second consecutive year.**

Instruction

- **I met with all new teachers on Friday, August 9th for New Teacher Orientation.** In addition to my information, new teachers heard from Mr. Curtis about technology, the RULHEA President Mr. Scott, and Mr. Rowley on district finance and employee benefits.
- **I have contacted ODE several times in regards to various licensure issues.**
- **RULH schools improved in 8 of 21 testing areas.** In order to meet an indicator for a state assessment on the ODE Report Card, 80% of students who took the test must score “Proficient” or higher. Out of 105 state assessments administered in the five Brown County School Districts, only 13 indicators were met. **Our goal as a**

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district for the 2019-2020 school year is to score above the state average of students scoring proficient or higher on every state assessment.

Resources

- I am scheduled to speak at the **Ripley Women’s Club** Meeting on September 3rd and the **Ripley Lions Club Meeting** on September 10th. I am going to discuss the RULH Local Schools’ accomplishments from last year and the upcoming Permanent Improvement Levy. Mr. Rowley and Mrs. Marshall might also attend.
- **Jerry Ugrin, CEO of Primary Plus, is collaborating with me on a letter of support for Primary Plus to be submitted to HealthSource.** He is also going to share floor plans to get an approximate cost of potential renovations.
- **Mr. Rowley, Mr. Zurbuch and I met on Tuesday, August 20th, to plan and review potential playground improvements at RULH Elementary and Middle School.**
- **Thank you to Mr. Zurbuch, the custodial staff, Mr. Frazier, and the bus drivers for their excellent preparation for the start of the school year.**

File Attachments
Superintendent's Report 8-19-20.pdf (91 KB)

Executive Content
See Report Attached.

4. Executive Session

Subject	A. Motion and Second to enter Executive Session
Meeting	Aug 19, 2020 - Regular Meeting
Category	4. Executive Session
Access	Public
Type	Action
Recommended Action	<p>(Resol. #08-20-012) Mr. Wilson moved and Mr. Oberschlake seconded the motion to enter Executive Session for the purpose to consider the employment of a public employee or official (G-1) at 7:19 pm.</p> <p>--</p> <p>--</p> <p>Yea - Mr. Cluxton Yea - 5 Nay - 0</p> <p>Yea - Mrs. Huff Motion Carried - Y</p> <p>Yea - Mr. Oberschlake</p> <p>Yea - Mrs. Stauffer</p> <p>Yea - Mr. Wilson</p> <p>--</p> <p>Those present in executive session included Mr. Cluxton, Mr. Wilson, Mrs. Stauffer, Mrs. Huff, Mr. Oberschlake, Mr. Wilkins, and Jeff Rowley.</p> <p>--</p> <p>--</p> <p>Mr. Wilson made a motion and Mr. Oberschlake seconded to leave executive session and re- enter public session at 7:46 pm.</p> <p>--</p> <p>--</p> <p>Yea - Mr. Cluxton Yea - 5 Nay - 0</p> <p>Yea - Mrs. Huff Motion Carried - Y</p> <p>Yea - Mr. Oberschlake</p> <p>Yea - Mrs. Stauffer</p> <p>Yea - Mr. Wilson</p>

If needed

File Attachments

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Exec session language in detail.pdf (28 KB)

5. Financial Reports & Resolutions

Subject	A. Minutes
Meeting	Aug 19, 2020 - Regular Meeting
Category	5. Financial Reports & Resolutions
Access	Public
Type	Action

Recommended Action To approve the minutes from the July 16, 2020 Regular meeting as presented.
See draft copy of minutes attached for your review.

File Attachments
July 16 2020 Regular Minutes.pdf (153 KB)

Executive Content
Please review draft minute records below, and advise of any noted additions or corrections.

Subject	B. Financial Report
Meeting	Aug 19, 2020 - Regular Meeting
Category	5. Financial Reports & Resolutions
Access	Public
Type	Action

Recommended Action To approve the Financial reports as presented for the month ending July 31, 2020

Admin Content
Please see the following financial reports for the month ending July 31, 2020:
A1 - Cash Reconciliation
A2 - Cash Summary Report by Fund
B - Disbursement Summary Check Listing_Month
D - General Fund Appropriation Summary Report

Administrative File Attachments
A1_Cash Reconciliation as of July 31, 2020_signed.pdf (38 KB)
A2_Cash Summary Report_Jul 20.pdf (56 KB)
B_Disbursement Summary Report_All Checks_Jul 20.pdf (56 KB)
D_Appropriation Summary Report_Board_Jul 20.pdf (34 KB)

Executive Content
Please see the following financial reports for the month ending July 31, 2020:
A1 - Cash Reconciliation
A2 - Cash Summary Report by Fund
B - Disbursement Summary Check Listing_Month
C - Detail Check Register by Select Vendors
D - General Fund Appropriation Summary Report

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E - Receipt Listing_Month

I have also attached my monthly Detail Treasurer Report which gives a month to month comparison and explanations.

Executive File Attachments

A1_Cash Reconciliation as of July 31, 2020_signed.pdf (38 KB)

A2_Cash Summary Report_Jul 20.pdf (56 KB)

B_Disbursement Summary Report_All Checks_Jul 20.pdf (56 KB)

C_Detailed Check Register_Board_Jul 20.pdf (121 KB)

D_Appropriation Summary Report_Board_Jul 20.pdf (34 KB)

E_Receipt Listing_Jul 20.pdf (56 KB)

Treasurer Detail Report for Aug 19 2020.pdf (103 KB)

Subject **C. Budgetary Additions and Modifications**

Meeting Aug 19, 2020 - Regular Meeting

Category	5. Financial Reports & Resolutions
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Access Public

Type	Action
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Recommended Action. To approve the budgetary appropriation modifications as presented by the Treasurer.

Due to the volume of transactions related to Fiscal Year Startup, please refer to the attached "Budget Appropriation Adjustments" for detail.

File Attachments
Budget Appropriations Adjustments_Jul 20.pdf (61 KB)

Subject **D. Transfers and Advances**

Meeting Aug 19, 2020 - Regular Meeting

Category	5. Financial Reports & Resolutions
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Access Public

Type	Action
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Recommended Action To approve the following transfer and advances as recommended by the treasurer:

Approve the following Repayment of Advances back to the General Fund as recommended by the Treasurer:

20,000.00	001-5220-0000-0000000-000	General Fund Advance-In
(20,000.00)	599-7420-922-9324-0000000-000-00-000	NSLP Advance Out

2,056.00	001-5220-0000-000000-000	General Fund Advance-In
(2,056.00)	461-7420-922-9020-000000-000-00-000	5th Qtr Grant Advance Out

10,025.22	001-5220-0000-0000000-000	General Fund Advance-In
(10,025.22)	516-7420-922-9020-0000000-000-00-000	IDEA-B Advance Out

409.76	001-5220-0000-0000000-000	General Fund Advance-In
(409.76)	499-7420-922-9020-0000000-000-00-000	Ohio School Climate Grant Advance Out

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12,615.84 001-5220-0000-000000-000 General Fund Advance-In
(12,615.84) 572-7420-922-9020-000000-000-00-000 Title I Advance Out

Approve the following transfer of funds from the General Fund to the Debt Service fund to meet FY 21 payment on HB264 Bond as recommended by the treasurer:

70,490.00 002-5100-9016-000000-000 Debt Service HB264 Transfer In
(70,490.00) 001-7200-910-0000-000000-00000-000 General Fund Transfer Out

Subject E. Chromebook Lease Agreement

Meeting Aug 19, 2020 - Regular Meeting

Category 5. Financial Reports & Resolutions

Access Public

Type Action

Recommended Action Approval of 5 year Lease agreement with First American Financial for the lease of 980 Chromebooks with MAXCases at a total cost of \$238,124 at 2.973% Interest and an annual payment of \$\$50,529.91 beginning September 1, 2020 and ending September 1, 2024.

Executive Content
See Lease Agreement attached.

Executive File Attachments
Chromebook Equipment Lease Agreement_Schedule No1_Am First Financa_2020.pdf (284 KB)

Subject F. Motion and Second

Meeting Aug 19, 2020 - Regular Meeting

Category 5. Financial Reports & Resolutions

Access Public

Type Action

Recommended Action (Resol. #08-20-013) Mr. Oberschlake moved and Mr. Wilson seconded upon the recommendation of the treasurer to approve the minutes, financial report, and financial resolutions as presented.

Yea - Mr. Cluxton Yea - 5 Nay - 0
Yea - Mrs. Huff Motion Carried - Y
Yea - Mr. Oberschlake
Yea - Mrs. Stauffer
Yea - Mr. Wilson

6. Facilities and Transportation

Subject A. Service Contract - ES Temperature Monitor

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Meeting Aug 19, 2020 - Regular Meeting

Category 6. Facilities and Transportation

Access Public

Type Action

Recommended Action To approve a Service Contract Agreement with Kacey Fowler to monitor the Temperature Gate at the Elementary School for school days beginning August 17, 2020 through December 17, 2020 at a cost not to exceed \$1,500 as recommended by the Superintendent.

Admin Content
See Draft contract attached.

Administrative File Attachments
Kacey Fowley_Service Contract_temp monitor.pdf (22 KB)

Subject B. CNE Transportation Service Agreement

Meeting Aug 19, 2020 - Regular Meeting

Category 6. Facilities and Transportation

Access Public

Type Action

Recommended Action To approve a transportation service agreement with Clermont Northeastern School District to transport a court placed child from their home in Williamsburg, Ohio to the Wildey School in Batavia, Ohio at a rate of \$85.49 per day, and cost not to exceed \$14,789.77.

Admin Content
See agreement attached.

Administrative File Attachments
CNE_Transportation Contract with RULH Schools August 2020.pdf (479 KB)

Subject C. Motion and Second

Meeting Aug 19, 2020 - Regular Meeting

Category 6. Facilities and Transportation

Access Public

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Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held _____ 20____

Type Action

Recommended Action **(Resol. # 08-20-014)** Mr. Wilson moved and Mrs. Huff seconded upon the recommendation of the superintendent of schools to approve the Facilities and Transportation resolutions as presented.

Yea - Mr. Cluxton Yea - 5 Nay - 0

Yea - Mrs. Huff Motion Carried - Y

Yea - Mr. Oberschlake

Yea - Mrs. Stauffer

Yea - Mr. Wilson

7. Education/Curriculum/Instruction

Subject A. Special Education Service Agreement - Clermont County Board of DD

Meeting Aug 19, 2020 - Regular Meeting

Category 7. Education/Curriculum/Instruction

Access Public

Type Action

Recommended Action To approve the special education service agreement with the Clermont County Board of DD effective September 2020 to May 2021. The initial certificate amount of this agreement is \$28,734.12 based on the number of students (1) attending Thomas A. Wildey School.

Subject B. Motion and Second

Meeting Aug 19, 2020 - Regular Meeting

Category 7. Education/Curriculum/Instruction

Access Public

Type Action

Recommended Action **(Resol. #08-20-015)** Mr. Oberschlake moved and Mrs. Stauffer seconded upon the recommendation of the superintendent of schools to approve the Education/Curriculum/Instruction resolutions as presented.

Yea - Mr. Cluxton Yea - 5 Nay - 0

Yea - Mrs. Huff Motion Carried - Y

Yea - Mr. Oberschlake

Yea - Mrs. Stauffer

Yea - Mr. Wilson

8. Personnel - Certified

Subject A. MGySgt Charles Adam Walker, MCJROTC Sr. Marine Instructor

Meeting Aug 19, 2020 - Regular Meeting

Category 8. Personnel - Certified

Access Public

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Type Action

Recommended Action To approve the employment of Master Gunnery Sergeant Charles Adam Walker as MCJROTC Marine Instructor and award a 1 year 222 day contract at a wage set by the USMC for the 2020-21 school year.

Mr. Wilson asked how many students were currently enrolled to take the program this school year?

Mr. Wilkins stated that currently there are 38.

Mr. Wilson wanted to know who would be running the program until October 1st?

Mr. Wilkins stated that SgtMjr Otis Kokensparger has agreed to serve as an instructor until October 1st.

Subject B. Claudia Castle - HS Spanish Teacher

Meeting Aug 19, 2020 - Regular Meeting

Category 8. Personnel - Certified

Access Public

Type Action

Recommended Action To approve the employment of Claudia Castle as the HS Spanish Teacher and issue a 1 year contract at Step 6 effective January 4, 2021 pending background, licensure and proof of years of service

Subject C. Motion and Second

Meeting Aug 19, 2020 - Regular Meeting

Category 8. Personnel - Certified

Access Public

Type Action

Recommended Action **(Resol. #08-20-016)** Mr. Oberschlake moved and Mr. Wilson seconded upon the recommendation of the superintendent of schools to approve the Personnel - certified resolutions as presented.

Yea - Mr. Cluxton Yea - 5 Nay - 0

Yea - Mrs. Huff Motion Carried - Y

Yea - Mr. Oberschlake

Yea - Mrs. Stauffer

Yea - Mr. Wilson

9. Personnel - Academic/Fine Arts

Subject A. Holly Hayden Moran - Resignation as MS Online Learning Coordinator

Meeting Aug 19, 2020 - Regular Meeting

Category 9. Personnel - Academic/Fine Arts

Access Public

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Type Action
Recommended Action To accept the resignation from Holly Hayden Moran as Middle School Online Learning Coordinator for the 2020-21 school year.

File Attachments
Holly Hayden Moran resignation online coordinator (1).pdf (32 KB)

Subject B. Erin Scott - ES Online Learning Coordinator Supplemental

Meeting Aug 19, 2020 - Regular Meeting

Category 9. Personnel - Academic/Fine Arts

Access Public

Type Action

Recommended Action To approve the employment of Erin Scott as Elementary School Online Learning Coordinator and issue a 1 year supplemental contract per the negotiated agreement for the 2020-21 school year.

Mr. Wilkins noted that due to the large number of students enrolled in the online program, he would be contacting the RULHEA regarding negotiating an MOU to increase the supplemental pay for the ES On-Line Coordinator for the 20-21 school year only from \$2,500 to \$4,000.

Subject C. Patty Dengler - MS Online Learning Coordinator Supplemental

Meeting Aug 19, 2020 - Regular Meeting

Category 9. Personnel - Academic/Fine Arts

Access Public

Type Action

Recommended Action To approve the employment of Patty Dengler as Middle School Online Learning Coordinator and issue a 1 year supplemental contract per the negotiated agreement for the 2020-21 school year.

Subject D. Motion and Second

Meeting Aug 19, 2020 - Regular Meeting

Category 9. Personnel - Academic/Fine Arts

Access Public

Held _____ 20____

Type Action

Recommended Action **(Resol. #08-20-017)** Mr. Wilson moved and Mrs. Stauffer seconded upon the recommendation of the superintendent of schools to approve the Personnel - Academic/Fine Arts resolutions as presented.

Yea - Mr. Cluxton Yea - 5 Nay - 0
Yea - Mrs. Huff Motion Carried - Y
Yea - Mr. Oberschlake
Yea - Mrs. Stauffer
Yea - Mr. Wilson

10. Personnel - Classified

Subject A. Classified Staff Contracts Expiring

Meeting Aug 19, 2020 - Regular Meeting

Category 10. Personnel - Classified

Access Public

Type Action

Recommended Action To approve and award the classified contracts as presented

Classified Contracts

First Name	Last Name	Contract	Salary	Building
Rose	Peters	2 year	Step 11	Bus

Executive Content

Subject B. Motion and Second

Meeting Aug 19, 2020 - Regular Meeting

Category 10. Personnel - Classified

Access Public

Type Action

Recommended Action **(Resol. #08-20-018)** Mr. Oberschlake moved and Mrs. Huff seconded upon the recommendation of the superintendent of schools to approve the Personnel - classified resolutions as presented.

Yea - Mr. Cluxton Yea - 5 Nay - 0
Yea - Mrs. Huff Motion Carried - Y
Yea - Mr. Oberschlake
Yea - Mrs. Stauffer
Yea - Mr. Wilson

11. Personnel - Substitutes

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Subject A. RULH Substitute List for 2020-21

Meeting Aug 19, 2020 - Regular Meeting
Category 11. Personnel - Substitutes
Access Public
Type Action

Recommended Action To approve the RULH Substitute list for the 2020-21 school year as presented.
The RULH Substitute list is for internal substitutes for classified staff (bus drivers, cafeteria, and custodial) and non classified staff (secretaries and gate workers).

File Attachments
2020-21 Classified & Non teaching Substitute List 8-19-20.pdf (22 KB)

Subject B. Motion and Second

Meeting Aug 19, 2020 - Regular Meeting
Category 11. Personnel - Substitutes
Access Public
Type Action

Recommended Action (Resol. #08-20-019) Mr. Wilson moved and Mr. Oberschlake seconded upon the recommendation of the superintendent of schools to approve the Personnel - substitute resolutions as presented.

Yea - Mr. Cluxton Yea - 5 Nay - 0
Yea - Mrs. Huff Motion Carried - Y
Yea - Mr. Oberschlake
Yea - Mrs. Stauffer
Yea - Mr. Wilson

12. Administrative/Advisory

Subject A. RULH Remote Learning Plan

Meeting Aug 19, 2020 - Regular Meeting
Category 12. Administrative/Advisory
Access Public
Type Action

Recommended Action To approve the RULH Remote Learning Plan as presented by the superintendent for the 2020-21 school year.

File Attachments
RULH Remote Learning Plan 2020-21.pdf (204 KB)

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Subject **B. RULH ReOpening Plan**

Meeting Aug 19, 2020 - Regular Meeting

Category 12. Administrative/Advisory

Access Public

Type Action

Recommended Action To approve the revisions to the RULH Reopening Plan as presented by the superintendent.
Mr. Wilkins noted that the primary revision to the plan approved by the board is to add that the wearing of mask are now "required" as opposed to the previous approved "recommended". This is in order to remain compliance with State COVID guidelines.

File Attachments
2020 FINAL RULH Reopening Plan.pdf (172 KB)

Subject **C. Neola Policies 8450 & 8450.01**

Meeting Aug 19, 2020 - Regular Meeting

Category 12. Administrative/Advisory

Access Public

Type Action

Recommended Action To approve the 1st and final reading of Neola Policies 8450 Control of Casual-Contact Communicable Diseases and 8450.01 Protective Facial Coverings during Pandemic/Epidemic events as presented.

File Attachments
po8450.pdf (59 KB)
po8450.01.pdf (68 KB)

Subject **D. Motion and Second**

Meeting Aug 19, 2020 - Regular Meeting

Category 12. Administrative/Advisory

Access Public

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Type	Action
Recommended Action	(Resol. #08-20-020) Mrs. Huff moved and Mr. Oberschlake seconded upon the recommendation of the superintendent of schools to approve the above Administrative/Advisory resolutions as presented. --- --- --- Yea - Mr. Cluxton Yea - 5 Nay - 0 Yea - Mrs. Huff Motion Carried - Y Yea - Mr. Oberschlake Yea - Mrs. Stauffer Yea - Mr. Wilson

13. Old Business

Subject	A. High School Track update
Meeting	Aug 19, 2020 - Regular Meeting
Category	13. Old Business
Access	Public
Type	Information
Mr. Wilkins reported that Mr. Joe Steager with Heiberger Paving has collected all the information, concerns, pictures, and videos we have provided him of the past 2 years, along with his own personally prepared reviews and has submitted that information to California Sports Plexitrac who are going to analyze the information about our track problems and they will putting together a report to be discussed with us at a later date.	

14. New Business

Subject	A. High School Fence-line renovation
Meeting	Aug 19, 2020 - Regular Meeting
Category	14. New Business
Access	Public
Type	Information
Mr. Rowley stated he was just looking to get the board’s opinions and approval on an inexpensive alternative to improve the fence line next to the high school. He said that for several years there has been a lot of discussion and opinions on what to do with the deteriorating cedar tree fence line at the high school between our property and PCP Industries. The cedar trees have been a constant issue with limbs brushing the sides of our buses entering the rear lot, and that trimming the sides out of the trees is not an option due the fact it would make them look worse and more tethered than they already are.	
Mr. Rowley showed the board some web images of an option to consider, which was to purchase customized chain-link fence slates that could be installed in the existing fence once the cedar trees are removed in order to add some privacy to lot. Mr. Rowley said that he had contact one vendor who gave an estimate for blue fence slats with the District blue jay logo imprinted on them that would span about 20 feet. The estimated cost was \$916. Mr. Rowley stated that the remainder of the fence line could be filled with the skid of white fence slats that Mr. Zurbuch ordered several years ago.	
Mr. Rowley went on to note that there would obviously be added cost for cutting down and removing the cedar trees, and that we would also need to straighten the existing fence, and add additional support post between the current post due the increased wind drag the fence slats would create.	
Mr. Rowley asked the board if this option was something they would consider, and if so, he would get estimates from other vendors, and bring a formal proposal to the board for the entire project.	

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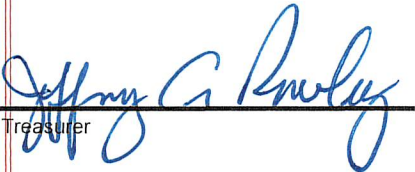
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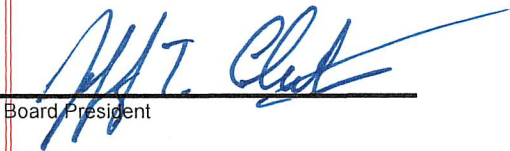
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15. Correspondence

16. Adjourn

Subject	A. Adjourn
Meeting	Aug 19, 2020 - Regular Meeting
Category	16. Adjourn
Access	Public
Type	Action
Recommended Action	Mr. Oberschlake moved and Mr. Wilson seconded to adjourn the meeting at 8:18 pm. --- --- --- Yea - Mr. Cluxton Yea - 5 Nay - 0 Yea - Mrs. Huff Motion Carried - Y Yea - Mr. Oberschlake Yea - Mrs. Stauffer Yea - Mr. Wilson


Treasurer


Board President